

WALGRAVE PARISH COUNCIL

Chairman: Tom Althorpe

Clerk: Nicola Wright

Minutes of Walgrave Ordinary Parish Council Meeting held on Monday 14th October 2024 at 7.30pm in the Baptist Chapel Room, Gold Street

Present: Cllr Tom Althorpe (Chair), Cllr Andy Laker (Vice Chair), Cllr Brian Hamilton, Cllr Narinder Hammond, Cllr Barbara Evans

Clerk: Nicola Wright,

Members of Public : 1 (part)

DRAFT MINUTES

24/352	APOLOGIES
Apologies received from Cllr C Evans	
24/353	APPROVAL OF MINUTES
Council RESOLVED to approve the minutes of the Ordinary Parish Council meeting on 9 th September 2024 as a true and accurate record	
24/354	DECLARATIONS OF INTEREST
None	
24/355	CONDUCT A PUBLIC SESSION
A member of the public attended in relation to item 24/356. Resident informed Council that there will be a public meeting in Walgrave Village Hall on Saturday 26 th October organised by Stop Green Hill Solar Group. There will be a presentation. MP Stuart Andrew and Ward Cllr Mike Warren will be in attendance. Resident invited representatives from the Parish Council	
BUSINESS TO BE TRANSACTED	
24/356	Green Hill Solar Farm Cllr Althorpe informed Council that The Workshop Summary Report has been issued on the Green Hill Solar Farm Website. Clerk has emailed to Councillors. Discussion regarding a village survey resulted in a decision to re-visit this when the Development Consent Order is issued in Spring 2025. At this time the contents of the application will be available to make comment on.
24/357	Cemetery Extension Fencing work: 3 quotes have been obtained for the fencing required for the Cemetery extension. Tim Whittaker £3524.80. Nicholas Brimelow £3850. EDH Fencing £3750 Council RESOLVED to award the contract to Tim Whittaker. Archaeological Survey: 2 quotes have been obtained for this survey which is a requirement of the planning permission. Mola £6589.00 +VAT. PCA Warwick £5904.00 + VAT. This item was deferred to the next meeting when a third quote should be available for consideration.
24/358	Cemetery i). Ornaments and flowers. Clerk to put a note on the gate to highlight the Cemetery guidelines ii). Green Bin not being emptied. Clerk to chase WNC for a response iii). Burial costs reviews. Deferred to next meeting
24/359	Recruitment of new Councillors: There are Currently 3 vacancies. Clerk to place advert in the Newsletter, Councillors to invite possible Candidates to the next meeting.

24/360	Unmetered Electricity Supply: An invoice has not been received from SSE since November 2023. Clerk has chased this with no response many times. Cllr Althorpe advised council that a year of unmetered supply for a previous year was £2300. Clerk to chase																					
24/361	Northall – Undergrowth Cllr Hamilton to liaise with Tim Whitaker to obtain quote for the clearing of this area																					
24/362	Insurance Council RESOLVED to renew insurance with Zurich at a cost of £459 Cllr Althorpe informed the council that the Churchyard wall may need to be included in the insurance which will increase the premium.																					
24/363	Remembrance Day 2024 Council RESOLVED to the purchase of a wreath at a cost of £30.																					
24/364	Local Elections May 2025 Council CONSIDERED plans, budget and arrangements for the Local Elections in May 2025. Contingency for an election will be discussed at the Finance meeting in November																					
24/365	New/Model Financial Regulations Council RESOLVED to adopt the new model/revised Financial Regulations as issued by the National Association of Local Councils (NALC).																					
24/366	Relaunch of Neighbourhood Street Watch scheme Council considered the re-launch and RESOLVED that there is currently sufficient cover in the village.																					
CORRESPONDENCE																						
24/367	Walkers Acre – Hedge cuttings Council RESOLVED to ask Tim Whittaker to clear the ‘ditch’ pathway following a request from a resident to clear recent hedge cuttings.																					
24/368	Dog Poo Bins Council RESOLVED that there is not a requirement for additional poo bins.																					
24/369	WNC Consultations visit the West Northamptonshire Consultation Hub for current consultations																					
24/370	FINANCE																					
	<ul style="list-style-type: none"> a. Cllrs confirmed receipt of financial report dated 30th September 2024 b. Cllr Evans confirmed verification of bank reconciliation via email c. Council noted Bank Balance as at 30th September 2024 of £62,489.09 d. Internal check: Cllr Althorpe confirmed all payments 																					
24/371	INCOME																					
	To NOTE all income																					
	<table border="1"> <thead> <tr> <th>Date</th> <th>Description</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>27.9.24</td> <td>Precept – WNC</td> <td>14364.50</td> </tr> <tr> <td>30.9.24</td> <td>Bank Interest – Unity Bank</td> <td>0.52</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>£14365.02</td> </tr> </tbody> </table>	Date	Description	Amount (£)	27.9.24	Precept – WNC	14364.50	30.9.24	Bank Interest – Unity Bank	0.52	TOTAL		£14365.02									
Date	Description	Amount (£)																				
27.9.24	Precept – WNC	14364.50																				
30.9.24	Bank Interest – Unity Bank	0.52																				
TOTAL		£14365.02																				
24/372	PAYMENTS																					
	Council RESOLVED to approve payments listed below to the sum of £1487.63																					
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>N Wright</td> <td>Salary - September</td> <td>500.15</td> </tr> <tr> <td>N Wright</td> <td>Working from home allowance inc mobile phone</td> <td>48.00</td> </tr> <tr> <td>N Wright</td> <td>Expenses (postage & envelopes)</td> <td>9.44</td> </tr> <tr> <td>T Whittaker</td> <td>Mowing inv 1843</td> <td>692.94</td> </tr> <tr> <td>J Hodgson</td> <td>Bulbs and shrubs for village planting</td> <td>237.10</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>£1487.63</td> </tr> </tbody> </table>	Payee	Description	Amount (£)	N Wright	Salary - September	500.15	N Wright	Working from home allowance inc mobile phone	48.00	N Wright	Expenses (postage & envelopes)	9.44	T Whittaker	Mowing inv 1843	692.94	J Hodgson	Bulbs and shrubs for village planting	237.10	TOTAL		£1487.63
Payee	Description	Amount (£)																				
N Wright	Salary - September	500.15																				
N Wright	Working from home allowance inc mobile phone	48.00																				
N Wright	Expenses (postage & envelopes)	9.44																				
T Whittaker	Mowing inv 1843	692.94																				
J Hodgson	Bulbs and shrubs for village planting	237.10																				
TOTAL		£1487.63																				

24/373	REGULAR REPORTS																
	To receive any reports for <i>information only</i>																
	<table border="1"> <tr> <td>Grounds Maintenance: no report</td> <td>BH</td> </tr> <tr> <td>Highways: no report</td> <td>Clerk</td> </tr> <tr> <td>Police Liaison, NHW & VAS: no report</td> <td>AL</td> </tr> <tr> <td>Village Hall & Playing Field Association: AGM was held. All members were re-elected</td> <td>CE</td> </tr> <tr> <td>Cemetery: Cllr Hamilton will start monthly checks</td> <td>BH</td> </tr> <tr> <td>Pocket Park & Defibrillator: no report</td> <td>BH</td> </tr> <tr> <td>Website: no report</td> <td></td> </tr> <tr> <td>Working Parties: Wildflower Committee will be bulb planting on Sunday 20th October Cllr Hamilton to assist with the installation of the Bench at the bottom of Jubilee Drive</td> <td>All</td> </tr> </table>	Grounds Maintenance: no report	BH	Highways: no report	Clerk	Police Liaison, NHW & VAS: no report	AL	Village Hall & Playing Field Association: AGM was held. All members were re-elected	CE	Cemetery: Cllr Hamilton will start monthly checks	BH	Pocket Park & Defibrillator: no report	BH	Website: no report		Working Parties: Wildflower Committee will be bulb planting on Sunday 20 th October Cllr Hamilton to assist with the installation of the Bench at the bottom of Jubilee Drive	All
Grounds Maintenance: no report	BH																
Highways: no report	Clerk																
Police Liaison, NHW & VAS: no report	AL																
Village Hall & Playing Field Association: AGM was held. All members were re-elected	CE																
Cemetery: Cllr Hamilton will start monthly checks	BH																
Pocket Park & Defibrillator: no report	BH																
Website: no report																	
Working Parties: Wildflower Committee will be bulb planting on Sunday 20 th October Cllr Hamilton to assist with the installation of the Bench at the bottom of Jubilee Drive	All																
24/374	MATTERS FOR INFORMATION OR DISCUSSION Christmas Tree lighting 29 th November: Stalls, Santa, buy a bauble. Queens Bench at Village Hall needs some attention: VH committee Newsletters: Cllr Laker to distribute to the vacant areas PC Filing Cabinet: Cllr Althorpe to go and see contents at Alan Staples house																
24/375	COUNCILLOR AND SECTOR REPORTS																
24/376	ITEMS FOR NEXT AGENDA: CPRE subscription																
24/377	NEXT MEETING: Monday 11th November 2024																

Meeting closed at 9.20pm

Action

Agenda Item	Who	Action Point
24/357	Clerk/AS	Inform Tim Whittaker to schedule fencing work Await receipt of final Archaeological survey quote
24/358	Clerk	Compile notice for Cemtery gate Obtain answer/acknowledgement from WNC Prepare Cemetery Costs report
24/360	Clerk	Chase Utility Trust
24/361	BH	Arrange meeting with Tim Whittaker
24/362	Clerk	Renew Insurance
24/363	Clerk	Order wreath
24/367	Clerk	Inform Tim Whittaker

Signed that the minutes are a true and accurate record

Chair : _____ Date: _____