

# WALGRAVE PARISH COUNCIL

Chairman: Tom Althorpe

Clerk: Nicola Wright

## Minutes of Walgrave Ordinary Parish Council Meeting held on Monday 9<sup>th</sup> September 2024 at 7.30pm in the Baptist Chapel Room, Gold Street

**Present:** Cllr Tom Althorpe (Chair), Cllr Alan Staples, Cllr Brian Hamilton, Cllr Narinder Hammond, Cllr Craig Evans

**Clerk:** Nicola Wright,

**Members of Public :** 5

### DRAFT Minutes

24/327	<b>APOLOGIES</b>
Apologies received: Cllr Andy Laker and Cllr Barbara Evans	
24/328	<b>APPROVAL OF MINUTES</b>
Council RESOLVED to approve the minutes of the Ordinary Parish Council Meeting on 8 <sup>th</sup> July 2024 and the Extra Ordinary Meeting on 19 <sup>th</sup> August 2024	
24/329	<b>DECLARATIONS OF INTEREST</b>
None	
24/330	<b>CONDUCT A PUBLIC SESSION</b>
Council received statements from 2 members of the public in relation to item 24/334	
Resident 1. Results of Questionnaires issued to residents from a group of concerned residents. 430 Questionnaires delivered. 95 returned. 81 major concerns. 12 some concerns and 2 no concerns.	
Resident 2. Consultation on the draft Statement of Community Consultation. The resident suggests that Walgrave Parish Council request to be a host for one of the four consultation events. The Action Group are planning to hold some roadshows including Walgrave as a host. Dates to be confirmed.	
<b>PLANNING</b>	
24/331	<b>2024/4001/S73 The Wilderness Gold Street Walgrave NN6 9QE</b> Proposal Variation of Condition 5 (ancillary use) of DA/2013/0808 (Conversion of outbuilding to residential annexe) to provide the option to rent the annexe out in future Location Council noted no comments
24/332	<b>Approval 2024/2860/LDP Oak House Kettering Road</b> Lawful development certificate (proposed) for the use of the land to site a twin unit mobile home ancillary to the main dwelling. Council noted the approval
<b>BUSINESS TO BE TRANSACTED</b>	
24/333	<b>Cemetery Extension</b> Transfer of Land documents have been received from Hewitsons Solicitors. To be signed by Cllr Althorpe, Cllr Staples and witnessed by the Clerk. Archaeological Survey - Cllr Staples has received a quotation of £8000 for the additional work that is a stipulation of the planning approval. He will seek clarification on costs for contingencies and also get 2 other quotes to ensure value for money. Pinning – During October the land agent, Fisher German will ‘pin out’ the 12m of land that has been Donated by the Wilson family. Fencing Quotes – 2 quotes have been received. Cllr Hamilton awaiting receipt of the third.
24/334	<b>Green Hill Solar Farm</b> Council have been made aware of a Consultation from North Northamptonshire Council – Consultation on the Draft Statement of Community Consultation. The Clerk was informed by Nicola Thompson at NNC that

	<p>WNC should be consulting with Walgrave Parish Council but NNC would accept any comments. Following a brief summary of the consultation from Cllr Althorpe is was RESOLVED that WPC would respond asking if Walgrave could be considered as a host of one of the four consultations. Clerk to ascertain if WNC will be submitting a consultation and also to contact Parish Clerks of Old, Holcot, Scaldwell.</p> <p>Cllr Althorpe thanked the Council and in particular Cllr Laker for their work regarding the Scoping document for the Environmental Impact Assessment at the extra ordinary meeting in August.</p> <p>Cllr Althorpe acknowledged 3 emails from residents and reported that any correspondence received from residents will be held on file by the Clerk for consideration when the Council are asked to comment on the application.</p>
24/335	<p><b>Portrait of King Charles</b></p> <p>Cllr C Evans to speak The Baptist Church to ascertain if they would like to hang it there.</p>
24/336	<p><b>Cemetery</b></p> <p>i). Ornaments and flowers: deferred until next meeting</p> <p>ii) Appoint Councillor: Council will do this when they are a full Council</p> <p>iii) Size of memorials for cremated remains plots: Council RESOLVED to a new maximum size of 55cm wide x 45cm deep x 45cm height with a maximum overall height including the foundation of 50cm. Clerk to update memorial guidelines</p> <p>iv) Green Bin: Cllr Laker has put this out for the last two collections. Clerk to contact WNC to ask if the collection can be inside the gate.</p> <p>Council asked the Clerk to prepare a Cemetery costs analysis</p>
24/337	<p><b>Councillor Vacancies x 2</b></p> <p>Cllr Hammond to speak with an interested party. Council discussed how to attract new Councillors.</p>
24/338	<p><b>External Audit 2023-2024</b></p> <p>Clerk reported to the Council that the External Auditor's Report and Certificate has been received from PKF Littlejohn which Concludes the Audit for 2023-2024.</p>
24/339	<p><b>Unmetered Electricity Supply</b></p> <p>Council NOTED that the direct debit has not been taken since changing supplier to SSE in November 2023. The Clerk is trying to resolve this.</p>
24/340	<p><b>November Newsletter</b></p> <p>Council discussed possible articles for inclusion: Councillor Vacancies, Skittles Community Shop, Greenhill Solar Farm, Christmas Tree, Keep hedges tidy</p>
24/341	<p><b>WNC Local Transport Briefing</b></p> <p>Cllr Althorpe updated the Council on the briefing that he attended. This Consultation is open until the end of October and will be published in a year. Slides have been circulated to Councillors. Focus on active travel (walking and cycling) and public transport and connecting rural areas.</p>
24/342	<p><b>Pheasant Close</b></p> <p>Council noted that the 3 street lights on Pheasant Close are being adopted by WNC</p>
<b>CORRESPONDENCE</b>	
24/343	<p><b>Clays Court</b></p> <p>Correspondence received from resident regarding access. Cllr Laker has spoken to the Landlord of the Royal Oak.</p>
24/344	<p><b>77th Northants CALC Annual Conference</b></p> <p>No Councillors are available to attend.</p>
24/345	<p><b>West Northamptonshire Consultation Hub</b></p> <p>Council noted that there are currently many consultations on the hub. Clerk has circulated</p>
24/346	<b>FINANCE</b>
	<p>a. Cllrs confirmed that they have received financial reports dated 31<sup>st</sup> July 2024 and 31<sup>st</sup> August 2024</p> <p>b. Cllr Evans confirmed verification of bank reconciliations</p> <p>c. Council noted Bank Balance as at 31<sup>st</sup> August 2024 of £49,458.69</p> <p>d. Internal check: ICO, Cllr Evans confirmed all payments</p>

24/347	<b>INCOME</b>		
	<b>Received</b>	<b>Description</b>	<b>Amount (£)</b>
	RGR Memorials	Headstone memorials x 2	250.80
	SJ Coleman	Cemetery fees for burial	181.50
		<b>TOTAL</b>	<b>£432.30</b>
24/348	<b>PAYMENTS</b>		
	a. Council RESOLVED to approve payments listed below to the sum of £3416.03		
	<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>
	Lonsdale	Printing of July Newsletter(paid)	200.00
	T Whittaker	Inv 1753 Mowing (paid)	616.47
	T Whittaker	Inv 1779 Mowing (paid)	666.47
	T Whittaker	Inv 1797 Mowing (paid)	616.47
	N Wright	August Salary	500.15
	N Wright	Home working allowance/Mobile Phone	48.00
	PKF Littlejohn	External Audit	252.00
	T Whittaker 1823	Mowing	516.47
		<b>TOTAL</b>	<b>£3416.03</b>
24/349	<b>REGULAR REPORTS</b>		
	<p><b>Grounds Maintenance</b> Council noted that</p> <ul style="list-style-type: none"> <li>a. Some of the Potholes on the road between Walgrave and Cherry Hill have been filled.</li> <li>b. The overgrowth of nettles between the VAS and the Bridge on Old Road have been cut back</li> </ul> <p>Cllr Hamilton will now take over reporting of Grounds Maintenance</p>		AS
	<p><b>Highways</b> Council noted that</p> <ul style="list-style-type: none"> <li>a. Potholes have been filled on Holcot Road near the Cemetery which may resolve the issues raised regarding cars driving on the wrong side of the road.</li> <li>b. Part of Holcot Road will be closed between 23-29<sup>th</sup> September to allow Kier to do repairs to the parapet</li> </ul>		Clerk
	<p><b>Police Liaison, NHW &amp; VAS</b> Cllr Althorpe reported that there is a new PLO in Old and Cllr Laker will make contact</p>		AL
	<p><b>Village Hall &amp; Playing Field Association:</b> no report</p>		CE
	<p><b>Cemetery:</b> Clerk informed the Council of a burial on 17<sup>th</sup> September at 10am</p>		Clerk
	<p><b>Pocket Park:</b> The Volunteer that checked regularly on the buoyancy aid near the pond has left the village. Fortunately, the new resident that has moved into the same house has taken over the role.</p>		BH
	<p><b>Website:</b> no report</p>		Clerk
	<p><b>Working Parties:</b> Cllr Laker to arrange installation of the bench for the corner of Jubilee Drive</p>		All
24/350	<b>MATTERS FOR INFORMATION OR DISCUSSION:</b> None		
24/351	<p><b>COUNCILLOR AND SECTOR REPORTS</b> Cllr Staples reported that as you come into village along the Kettering Road, various signs are covered and obscured by foliage; at the Chicane, 30mph sign and right of way sign. Clerk to report to FixMyStreet. Cllr Hamilton reported that there is some overgrowth on Northall that needs addressing. Cllr Hamilton to speak with the mowing contractor, Tim Whittaker and obtain a quote for the work for the next meeting.</p>		
24/352	<b>ITEMS FOR NEXT AGENDA:</b> None		
24/353	<b>NEXT MEETING:</b> Monday 14 <sup>th</sup> October 2024		

Meeting ended 20.42

**Action:**

<b>Agenda item</b>	<b>Who</b>	<b>Action Point</b>
24/333	AS	Further quotes for Archaeological work
	BH	Quote for fencing
24/336 iv	Clerk	Contact WNC
24/336	Clerk	Prepare Cemetery costs analysis
24/349	AL	Arrange installation of bench
24/351	Clerk	Report obscured signage to FixMyStreet

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