

# WALGRAVE PARISH COUNCIL

To all members of the Parish Council:

You are hereby summoned to attend an Ordinary Council meeting to be held on Monday 8<sup>th</sup> July 2024 at 7.30pm in the Baptist Chapel School Room, Gold Street for the purposes of conducting the business as follows:

*Members of the public and press are welcome to attend the meeting and may address Council when invited to do so during the agenda item allocated; please notify the clerk of your intention to speak.*  
*clerk@walgraveparishcouncil.gov.uk*

## AGENDA

24/303	<b>APOLOGIES</b>
To record absence and receive apologies	
24/304	<b>APPROVAL OF MINUTES</b>
RESOLVE to approve the minutes of the Annual Parish Council Meeting on 10 <sup>th</sup> June 2024	
24/305	<b>DECLARATIONS OF INTEREST</b>
To receive any declaration of interest under the Councils Code of Conduct related to agenda items. Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraw from the meet room.	
24/306	<b>CONDUCT A PUBLIC SESSION</b>
Duration and content at the Chairman's discretion.	
<b>PLANNING</b>	
To review current Planning Applications and any Applications received since the publication of the agenda.	
24/307	<b>2024/2873/OUT Redhill House, Holcot Road,</b> Outline application for the erection of 1 no. self-build dwelling
<b>MATTERS ARISING FROM PREVIOUS MINUTES</b>	
24/308	<b>Cemetery Extension</b> To receive any updates
24/309	<b>Green Hill Solar Farm</b> To receive any updates
24/310	<b>Portrait of King Charles</b> To find a location to hang the portrait
<b>CORRESPONDENCE</b>	
24/311	<b>Safety of Lithium Batteries</b> To consider and RESOLVE to pledge support to this campaign
24/312	<b>Information Commissioner's Office (ICO)</b> Annual data protection fee. Consider to RESOLVE to pay this £40 charge via Direct Debit and receive an annual reduction of £5
24/313	<b>Pitsford Water Friendly Farming</b> Wetland Plant Survey
24/314	<b>6 Kettering Road</b> Complaint received from residents regarding a black caravan parked in the front garden
24/315	<b>FINANCE</b>
a. To receive financial report – circulated to Councillors b. Cllr Evans to verify bank reconciliation and report to Council c. Bank Balance as at 30 <sup>th</sup> June 2024 <b>£50,826.49</b> d. Internal check: ICO, Cllr Evans to check payments	

24/316	<b>PAYMENTS</b>																																													
	<p>a. Resolve to approve payments made at and between meetings to the sum of <b>£4116.93</b> less £1245 already paid <b>£2871.23</b></p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>HCR Hewitsons</td> <td>Legal costs for transfer of land at Cemetery (paid in June)</td> <td>1245.00</td> </tr> <tr> <td>Unity Trust Bank</td> <td>Bank charge 5.3.24-3.6.24</td> <td>18.00</td> </tr> <tr> <td>B Osborn</td> <td>Payroll services April – June 2024</td> <td>70.50</td> </tr> <tr> <td>N Wright</td> <td>Salary</td> <td>500.15</td> </tr> <tr> <td>N Wright</td> <td>Working from home allowance inc mobile phone</td> <td>48.00</td> </tr> <tr> <td>N Wright</td> <td>Reimbursement for Laptop</td> <td>299.99</td> </tr> <tr> <td>N Wright</td> <td>Reimbursement for Office 365 subscription</td> <td>59.99</td> </tr> <tr> <td>N Wright</td> <td>Reimbursement for Norton Anti Virus</td> <td>19.99</td> </tr> <tr> <td>T Whittaker</td> <td>Mowing</td> <td>706.47</td> </tr> <tr> <td>T Whittaker</td> <td>Mowing</td> <td>722.94</td> </tr> <tr> <td>NCALC</td> <td>Training</td> <td>175.20</td> </tr> <tr> <td>S Wisken</td> <td>Remove paint and re-paint Bus Shelter, Old Rd</td> <td>210.00</td> </tr> <tr> <td>ICO</td> <td>Data protection fee</td> <td>40.00</td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td><b>£2871.23</b></td> </tr> </tbody> </table>	Payee	Description	Amount (£)	HCR Hewitsons	Legal costs for transfer of land at Cemetery (paid in June)	1245.00	Unity Trust Bank	Bank charge 5.3.24-3.6.24	18.00	B Osborn	Payroll services April – June 2024	70.50	N Wright	Salary	500.15	N Wright	Working from home allowance inc mobile phone	48.00	N Wright	Reimbursement for Laptop	299.99	N Wright	Reimbursement for Office 365 subscription	59.99	N Wright	Reimbursement for Norton Anti Virus	19.99	T Whittaker	Mowing	706.47	T Whittaker	Mowing	722.94	NCALC	Training	175.20	S Wisken	Remove paint and re-paint Bus Shelter, Old Rd	210.00	ICO	Data protection fee	40.00	<b>TOTAL</b>		<b>£2871.23</b>
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24/319	<b>COUNCILLOR AND SECTOR REPORTS</b>																																													
24/320	<b>ITEMS FOR NEXT AGENDA</b>																																													
24/321	<b>NEXT MEETING: Monday 9<sup>th</sup> September 2024</b>																																													

Signed: N Wright 2 July 2024

Clerk: Nicola Wright clerk@walgraveparishcouncil.gov.uk Chair: tomalthorpewpc@gmail.com

Future Meetings

14<sup>th</sup> October 2024, 11 November 2024, 9 December 2024